



CONSULTANT SERVICES

A COMPLETE RANGE OF CONSULTANT SERVICES FOR SUCCESSFUL CERTIFICATION



We'll support you in getting the accreditation you need.

antalis ^{EM}
Just ask Antalis

**ANTALIS ACADEMY
WORKSHOPS AND
PRINT TRAINING**

pg.4-5

**CARBON FOOTPRINT
REPORTING SERVICE**

pg.6-7

**CHAIN OF CUSTODY
FSC® & PEFC**

pg.8-9

**ENERGY MANAGEMENT
ISO 50001:2011**

pg.10-11

**ENVIRONMENTAL
HEALTH CHECK**

pg.12-13

**ENVIRONMENTAL MANAGEMENT
ISO 14001:2004**

pg.14-15

**EU ECOLABEL
ENVIRONMENTAL STANDARD
FOR PRINTED PAPER**

pg.16-17

**EU TIMBER REGULATION DUE DILIGENCE
REGULATION (EU) 995 2010**

pg.18-19

**HEALTH & SAFETY
OHSAS 18001**

pg.20-21

**QUALITY MANAGEMENT
ISO 9001:2008**

pg.22-23

EXPERT GUIDANCE FOR YOUR BUSINESS

Here's how it works...*

INDIVIDUAL CONSULTATION

This service is for companies who want the individual help of a consultant. We will help you identify the relevant aspects and impacts on your business, create your working practices and provide all the training and support you need.

PROCESSES & PROCEDURES

We will work with you to develop the processes and procedures for managing the chosen system in your business.

TRAINING & IMPLEMENTATION

We will support you through the implementation phase and provide all the training your team needs to implement the new processes quickly and effectively.

PRE-ASSESSMENT AUDIT

We will complete a pre-assessment audit to make sure everything is in place and running smoothly. Think of it as the dress-rehearsal before the main event.

ASSESSMENT BY THE CERTIFICATION BODY

We can help arrange your assessment and be there on the day to help ensure everything goes smoothly.

ONGOING SUPPORT

Our helpdesk service offers support throughout the whole process, even after you are successfully certified. We can help ensure your procedures and systems remain up to date and in line with any changes to the certification schemes.

be the best!

*build an
action plan*

PAYMENT OPTIONS TO SUIT YOUR BUDGET...

Spread the cost over
12 months!

**varies between services*

ANTALIS ACADEMY

Based at our head office in Leicestershire, the academy is a hub of information for anyone interested in print. It's a unique facility equipped with the latest digital kit offering live demonstrations and real life application case studies to help inform and educate, whether you're looking at investing in digital print or you are looking to expand your portfolio and maximise the potential of your machinery.

WORKSHOPS

The Antalis Digital Academy Workshops are aimed at print service providers looking to expand their knowledge of new applications and explore opportunities to enable them to extend their services and increase revenue streams.

HOW IT WORKS

The workshops will cover such areas as;

- Colour Management
- Fine Art and Framing
- Finishing and Lamination
- Sign Making and Vehicle Graphics Application

Hosted by Antalis and featuring experienced industry tutors looking to pass on their knowledge and experience in a fantastic learning environment.

With the help of experienced professionals our educational workshops are designed to give delegates real hands-on experience, take-away examples and a thorough understanding of each area to equip them to expand their service offerings. They provide an ideal learning environment for printers looking to dip their toes into new markets or for new employees joining experienced companies.



PRINT TRAINING *One flat fee*

The training covers all the essential knowledge and skills needed to work in today's printing industry. This is ideal for anyone starting out in a job in printing or for those with some experience of print, wishing to progress in their career.

WHAT DOES THE TRAINING COVER?

The Offset Litho Printing Process

- Pre-press
- Printing Inks – Conventional, Infa Red, UV and Oxidising
- Four Colour Process
- Understanding Screening (AM and FM Screens) Colour Register
- Coating and Varnishing
- Suitable Substrates/Types of Work

Key Developments in Litho

- Cutstar
- Waterless or Dry Offset
- Computer to Plate

Heat Set Web Offset Printing

- Suitable Substrates/Types of Work

The Screen Printing Process

- Suitable Substrates/Types of Work

The Flexographic Printing Process

- Suitable Substrates/Types of Work

The Gravure Printing Process

- Suitable Substrates/Types of Work

Digital Printing

- Ink Jet – Thermal & Piezo
- Laser Printing

Ancillary Processes

- UV Varnishing
- Film Lamination
- Pre-Creasing
- Foil Blocking
- Guillotining
- Folding
- Binding

Products with special needs

- Printing on Plastics – Ink Key
- Laser Pre-Printing

Storage and Handling of Paper and Plastics

- Understanding Relative Humidity and Temperature

SOLUTION

- The courses are offered for a flat price.
- Complaints and Complaint Handling – Separate ½ day course £100 per person¹
- Understanding the Paper Making Process – Separate ½ day course £100 per person¹
- (¹Price includes training at the Antalis Training Academy in Leicestershire, stationery, refreshments & buffet lunch)

NEXT STEPS →

- Email us at consultants@antalis.co.uk with your contact details and we'll call you back.
- Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

- These workshops are delivered by Antalis UK Ltd together with experienced experts in the Print and Sign Making industry. Held in the Antalis Digital Academy, based in Leicestershire, the workshops are a practical guide to help improve and diversify businesses of all sizes.

CARBON FOOTPRINT REPORTING SERVICE

An increasing number of companies are calculating their carbon footprint to advertise good practice, as part of company reporting or as a means of more fully understanding an organisation's impact on the environment. A more complete understanding of carbon emissions can result in cost savings through increased energy efficiencies.

One flat fee



“You can increase stakeholder confidence and enhance your reputation through the visibility of your efforts to reduce carbon emissions”

THE BENEFITS

- Differentiate your business and win new clients.
- Identify opportunities for carbon and cost reductions by building an understanding of your carbon footprint.
- Increase stakeholder confidence and enhance reputation through the visibility of your efforts to reduce carbon emissions.

HOW IT WORKS

Using a bespoke service, our consultants will access your operations, working with you to define your significant impacts within scopes 1, 2 and 3 as defined by the Defra guidelines. Measurements of key indicators for these impacts can then be collected and a carbon equivalent calculated. The consultants will then produce a report using reporting guidelines outlining methodology and describing scope and boundaries. The overall carbon footprint can also be contextualised by benchmarking against similar organisations or by using an intensity rating (e.g. carbon emitted per product produced). The results of the report can stand alone or be formatted to fit into your company report.

Using the results of the study and the report, the consultants can indicate possible methods of carbon reductions – reducing carbon emissions usually results in reduced costs from minimising energy wastage. Lastly, emissions can be offset to show that the business itself does not result in a net carbon emission.

To improve efficiency of subsequent carbon footprint reporting, the consultants will create simple, individual systems to allow continued collection of key data which can be analysed annually.



SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing a complete assessment and answering your questions. All for one fee and inclusive of travel expenses.

£650*

or spread the cost with monthly instalments...

£55 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.



CHAIN OF CUSTODY

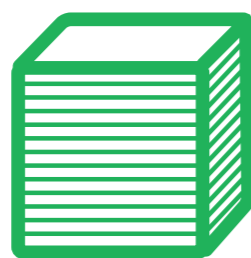
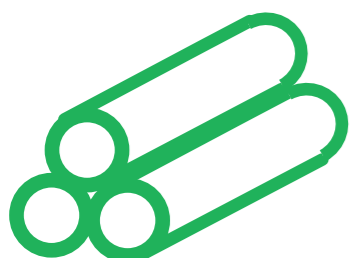
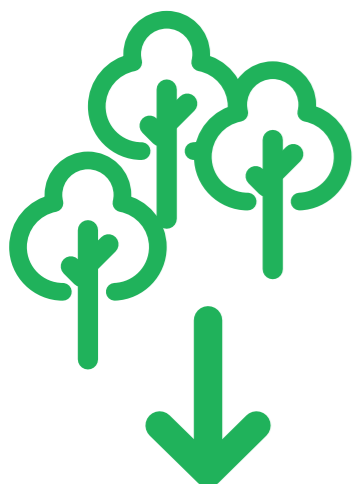
FSC® (Forest Stewardship Council)

PEFC (Programme for the Endorsement of Forest Certification)

We'll help you get both!

Chain of Custody is a process that, using independent auditing, tracks certified timber from the forest to the end user, confirming that the product you are purchasing has been produced using wood fibre from a certified forest. It provides an unbroken path through each stage of the supply chain, from the forest and logging to the mill, the merchant, the printer and on to the end user.

Forest certification has become a significant market mechanism to promote responsible forest management. Despite the worldwide proliferation of forest certification schemes in recent years, FSC® and PEFC are the only two global forest certification schemes.



THE BENEFITS

Chain of Custody certification offers important advantages to printers, retailers and traders, which can improve their licence to operate and enhance their image by promoting paper and wood products from sustainable sources.

In addition, it can open up new markets and increase your customer base as more and more consumers demand wood from certified sources. Public and private procurement policies increasingly require wood and paper products to originate from sustainably managed forests, and often specify PEFC and FSC® certification as evidence.



“There has been a dramatic increase in the demand for certified products, as print and paper buyers look to ensure their paper products come from well-managed sources”

HOW IT WORKS

We make the process efficient, cost effective and offer an excellent, unique service:

- Initial telephone consultation.
- 1 - 2 days consultancy onsite and provision of FSC® and/or PEFC procedures and guidance; often referred to as a 'manual'.
- Up-skilling of suitable persons onsite to manage the FSC® and PEFC system going forward.
- Liaison by phone, or email, until the audit and thereafter until certificate issue.
- Option to manage the audit process, be present at the audit and guide the auditor. This option is above the 1 - 2 days consultancy and depends on the company's choice to have support during the audit or not.
- Ongoing support via email, phone, or annual pre-audit prior to the certification body audit. Our Consultants are well-versed with troubleshooting and can support your company to continually comply with FSC® and PEFC chain of custody and any changes required.

One flat fee

SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£975*

or spread the cost with monthly instalments...

£84 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

CERTIFICATION FEES

MAIN EVALUATION

An FSC® and PEFC accredited Certification Body (CB) must conduct an audit of your new Chain of Custody system. Our Consultant will request quotations from at least two CB's.

ANNUAL ROUTINE SURVEILLANCE

Following successful completion of the certification process and issue of your Chain of Custody certificate, the CB is required to conduct regular audits to ensure that you maintain your Chain of Custody systems and to ensure that any changes to your organisation are reflected in your certification. These audits are referred to as annual surveillance audits. The first surveillance audit will normally be carried out within six months of your main evaluation. Following that, subsequent surveillances are undertaken annually.

RE-EVALUATION

The Certification Body (CB) will conduct a full Chain of Custody re-evaluation audit every 5 years. The re-evaluation audit must be conducted before the expiry date of your Chain of Custody Certificate. This involves a full review of your systems, and will cover all claims that have been made by your company during the course of the previous five years certification.

INDICATIVE CB FEES FOR DUAL FSC® & PEFC CERTIFICATION₁

Main evaluation audit	£1,960
FSC® annual licence fee ₂	£330
PEFC annual licence fee ₃	£130
Annual Surveillance Audit ₄	£800

1 Based on a single site company with not more than 50 employees.

2 FSC® Licence fee based on turnover of wood based products USD \$200,000 - \$1 million is \$270 USD per year or turnover of wood based products USD \$1-5 million is \$530 USD per year.

3 PEFC Licence based on overall turnover of the organisation not just forest products. Turnover of less than £3million – £130 Turnover of £3million to £10million – £365

4 Annual Surveillance Audits for years 2, 3 & 4.

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

P&P Environmental is a UK based company offering consultancy for the following certifications: FSC® and PEFC Chain of Custody, ISO 9001 (QMS) and ISO 14001 (EMS). They provide a friendly yet professional service, which explains the certification process in an easy and logical way and always puts the requirements of the customer first.

ENERGY MANAGEMENT

ISO 50001:2011

We'll get you certified

Published in June 2011, ISO 50001 is the international standard for energy management. It provides benefits for organisations large and small, in both public and private sectors.

One flat fee →

“ An alternative route to Energy Saving Opportunity Scheme (ESOS) compliance ”

THE BENEFITS

By achieving ISO 50001 Energy Management System (EnMS) certification your organisation will be able to experience numerous benefits:

- Reduced greenhouse gas emissions and carbon footprint. Compliance will allow you to meet energy efficiency targets or emission reduction legislation.
- Reduced energy costs via a structured approach to managing your energy consumption.
- Increased knowledge of equipment efficiencies. You can integrate your EnMS with existing management systems for additional benefits.
- Greater energy awareness among staff members at all levels.
- Increased stakeholder confidence and enhances reputation through the visibility of your efforts to reduce carbon emissions.

HOW IT WORKS

Our consultants will support you throughout the application process for ISO 50001 ensuring that your organisation meets the required criteria. From the delivery of a feasibility study, recommended key areas of prioritisation to formalising control systems and monitoring processes using the Plan, Do, Check, Act (PDCA) approach.



SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£4,920*

or **spread the cost** with monthly instalments...

£415 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

CERTIFICATION FEES

INITIAL ASSESSMENT

£1,380

SUBSEQUENT ANNUAL SURVEILLANCE

£890

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.


envirosense

ENVIRONMENTAL HEALTH CHECK

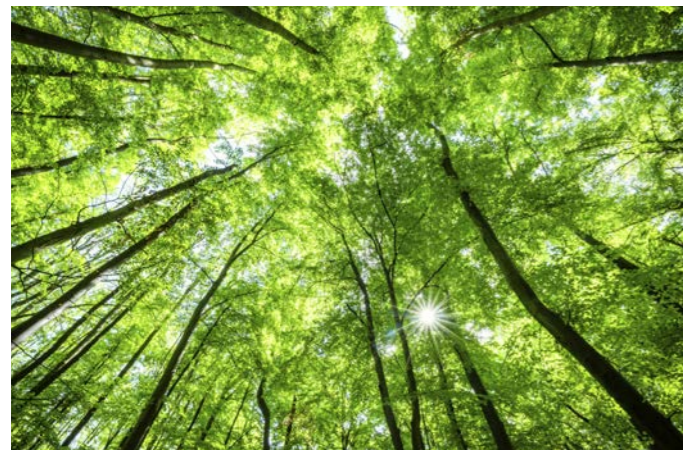
Understanding environmental performance is increasingly key to strategic planning for a range of organisations. Many businesses wish to identify or communicate environmental best practice, evaluate legal compliance, understand if their business activities are unnecessarily wasteful or recognise if they could be more responsible.

THE BENEFITS

Environmental legislation is aimed at safeguarding the environment – locally, nationally and internationally. Evaluating a company's legal compliance with environmental legislation is the first step and will identify if your company is exposed to risk. This may be the risk of environmental accidents or risk of prosecution by the Environmental Agency or local authority environmental enforcement officers.

The check will also highlight if your company is acting responsibly – possibly beyond compliance – and this can be independently reported with an evaluation of activities compared to legal requirements, such as minimal waste to landfill, energy saving techniques, or any environmental initiatives your company is working on. Aspects of best practice and opportunities to prevent pollution and reduce costs can be identified and combined with the evaluation of legislation to result in an Environmental Health Check Report.

- Take action
- Keep chemicals under control
- Ensure legal compliance
- Keep up to date with legislation
- Make progress...



“ Understand if your business activities are unnecessarily wasteful or recognise if they could be more responsible ”



One flat fee



SOLUTION

The consultancy service is offered for a flat fee*. Inclusive of travel expenses.

£720*

or spread the cost with monthly instalments...

£60 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

NEXT STEPS →

- Email us at consultants@antalis.co.uk with your contact details and we'll call you back.
- Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

HOW IT WORKS

Our Consultant will:

1. Audit your company's compliance with environmental legislation
2. Provide your company with a register of environmental legislation and explain what your environmental legal obligations are
3. Provide your company with a checklist to monitor legal compliance and provide the means to check for changes in environmental legislation that may affect your company
4. Ascertain if any 'quick environmental wins' are possible such as energy savings, recycling initiatives or using alternative environmentally sound materials
5. Check the arrangements for the handling, storing and disposing of print chemicals and waste
6. Communicate your good practices and commitment to prevention of pollution in a professional environmental policy
7. This will all be reported on as the EnviroSense Environmental Health Check and can be shown to your customers and displayed on your website.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.



ENVIRONMENTAL MANAGEMENT

ISO 14001:2004

We'll get you certified

“Tendering for work in the education, pharmaceutical, health or construction industries for example often requires ISO 14001:2004 certification as a pre-requisite”

One flat fee



ISO 14001:2004 from the International Standards Organisation is the universally recognised standard that specifies a model for an environmental management system (EMS). The standard is designed to address the balance between maintaining profitability and reducing the potential for environmental impacts. With the commitment of your business both objectives can be achieved and your company can demonstrate its environmental credentials with the endorsement of an internal standard.

THE BENEFITS

There is a growing awareness of the serious impact we are having on our planet and the need for businesses to manage their activities in a responsible way. As a result, high expectations are being placed on the entire supply chain in the area of environmental responsibility. Tendering for work in the education, pharmaceutical, health or construction industries for example often requires ISO 14001:2004 certification as a pre-requisite.

ISO 14001:2004 certification is a way to demonstrate to your customers that your business has an environmental policy and complies with applicable legislation. Benefits include:

- Reduced cost of waste management
- Savings in consumption of energy and materials
- Lower distribution costs
- Improved corporate image among regulators, customers and the public

HOW IT WORKS

1. Identify aspects of your business that impact on the environment and understand the environmental laws that are relevant to you.
2. Develop an Environmental Policy
3. Plan how to fulfil your Environmental Policy
4. Implementing means to control and mitigate environmental risk
5. Check effectiveness of the EMS and making improvements
6. Review the EMS with management to ensure continuous improvement

SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£3,560*

or spread the cost with monthly instalments...

£299 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

CERTIFICATION FEES

The consultant prepares your business for certification, the actual ISO 14001:2004 certification can only be provided by an accredited certification body. The fees for certification vary depending upon the size and complexity of your business, but as an indication:

INITIAL ASSESSMENT

£2,300

ANNUAL SURVEILLANCE

£800

Based on 15 – 25 employees on a single site.

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.



EU ECOLABEL

EU Ecolabel for printed paper was created to reward printed paper products which have good environmental performance throughout its life cycle and gives an assurance of added quality. Products bearing the EU Flower logo have officially been distinguished as being amongst the most environmentally friendly in their range. Requirements to gain this label include:

- Excluded or limited hazardous substances and mixtures
- Low air and water emissions
- Efficient energy use
- Can be recycled to recover the embodied value within the product

They include: newspapers, advertising material, journals, catalogues, magazines, booklets, books, leaflets, brochures, pads, posters, business cards and labels.



THE BENEFITS

The EU Ecolabel is the best way to tell your clients about your achievements regarding environmental measures and quality improvements.

- Official European label with a high reputation based on strong and reliable criteria
- Guarantees a high level of environmental performance by third party certification
- Show your green compliance on products just by using the licence rather than documenting every single green requirement
- Reduce your consumption of natural resources like energy and water helping to reduce your costs

HOW IT WORKS

We'll run a pre-assessment stage to ensure the company is 'ecolabel fit'. This involves checking against a detailed 'criterion checklist' and identifying any weaknesses which might need to be considered should the company achieve EU Ecolabel certification. This stage will also identify any additional costs such as:

- UK Ecolabel delivery fees – including an application fee and annual licence fee. Price is dependent on the size of the company.
- Testing fees – including tests to prove deinkability, adhesive removability and impact of wet strength.

Once the pre-assessment is complete the service will take place within 10 days over 2-3 months, including:

- Testing and control
- Training
- Pre-audit readiness for submission

“The EU Ecolabel is the best way to tell your clients about your achievements regarding environmental measures and quality improvements.”

One flat fee



SOLUTION

The consultation service is offered for a flat fee. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£5,800

or spread the cost with monthly instalments...

£499 per month for 12 months

CERTIFICATION FEES

Ecolabel application fee:

SME

€600

MICRO-ENTERPRISE

€350

20% discount for applicants with either ISO 14001 or EMAS certification.

Each applicant has to pay an annual fee of up to €1,500 for the use of the EU Ecolabel. In the case of SME's, the maximum annual fee shall be no higher than €750. In the case of micro-enterprises the maximum annual fee shall be €350. The period covered by the annual fee will begin with the date of the award of the EU Ecolabel to the applicant.

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

360ECO provides expert services and technical solutions to the paper, print, packaging and retail supply chains to decouple environmental impact and economic activity. Working in partnership with some of the world's most innovative companies, 360ECO delivers practical solutions to reduce energy, waste and specific water consumption. As the only UK company to successfully facilitate EU Ecolabel certification in both printed paper and tissue product categories, 360ECO is uniquely placed to provide hands-on support to companies who want to be awarded the EU Ecolabel and be recognised for exemplary environmental performance.

EU TIMBER REGULATION

'OPERATOR' DUE DILIGENCE SERVICE

The market for responsibly sourced timber and timber products has been growing, particularly the demand for third party certified timber. Businesses, governments and local authorities are specifying the supply of legal and responsibly sourced timber in their procurement policies.

On 3rd March 2013, regulation (EU) No 995/2010 laying down the obligation of operators who place timber and timber products on the market (also known as the EUTR) came into force. It is applicable to organisations that trade in a wide range of wood-based materials, including materials made from pulp and paper. This regulation makes it a crime to place illegally harvested timber or paper on EU markets and all organisations affected have to adopt practices to assure they trade and supply legal timber as a minimum.

THE BENEFITS

Beyond achieving legal compliance within the UK market place, other benefits of adopting practices that lead to the sourcing of both legal and responsible timber are:

- Satisfying the increasingly stringent sourcing policies of your customers
- Mitigating the business risk of potential supply failure that can arise through sourcing illegal timber
- Differentiating your brand for responsible customers and consumers
- Creating more opportunities for innovation in product design through greater awareness of supply chains that legal and responsible sourcing implies

Your company could be the 'operator'

This means that your company may place timber products on the EU market first or your company buys products from outside the EU for sale within the EU and in the words from EUTR your company must "exercise due diligence when placing timber or timber products on the market.

“This regulation makes it a crime to place illegally harvested timber or paper on EU markets”



One flat fee



HOW IT WORKS

With a set framework to suit your company, we can exercise due diligence on your company's behalf.

STEP 1

Identification of the product & initial risk assessment

After gathering information and evidence about the product (including e.g. description, the trade name and type of product as well as tree species and the country of harvest) an Initial Product Risk Assessment will be conducted.

STEP 2

Initial report & recommendation

The Initial Risk Assessment will determine if the three factors of a) tree species, b) country of harvest, c) evidence associated with the product, are sufficient to make a decision that the risk of the timber being illegally logged is negligible.

The Risk Assessment

In cases where the Initial Risk Assessment does not provide sufficient assurances and the risk is not negligible, the consultant will need to obtain further information and evidence e.g. on the sub-national region or concession of harvest to conduct a full risk assessment.

A variety of indicators, information sources and decision trees are used to determine whether or not the risk of the timber being illegally logged is negligible.

Indicators used by the consultant include mandatory requirements as detailed in the EUTR in addition to other indicators used to make an accurate determination of risk.

These indicators include:

- Prevalence of armed conflict in region of harvest
- FLEGT licensed timber
- Certification systems (FSC®, PEFC, SFI etc)
- Corruption in region of harvest or processing
- Prevalence of illegal harvesting in region of harvesting
- High risk species
- UN Sanction in country of harvest
- Sanction in place by the Council of the European Union against country of harvest

STEP 3

Risk Assessment Report

The consultant will produce a Risk Assessment Report for each product or product group as appropriate. The risk will be assessed as negligible, low or high risk and the report will explain the grading of the risk and detail any mitigation measures which may reduce the risk.

What if your company's products are FSC® or PEFC certified? The legalisation does not stipulate categorically that FSC® or PEFC products purchased from a supplier with a valid FSC® or PEFC certificate within scope for those products provides evidence of legality. However, FSC® and PEFC certification may be used as an indicator to determine low risk.

SOLUTION

The consultation service is offered for a flat fee. That includes our consultant, writing a supplier report on the 3 adjacent steps. All for one fee and inclusive of travel expenses.

£420 per supplier

or spread the cost with monthly instalments...

£35 per month

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.



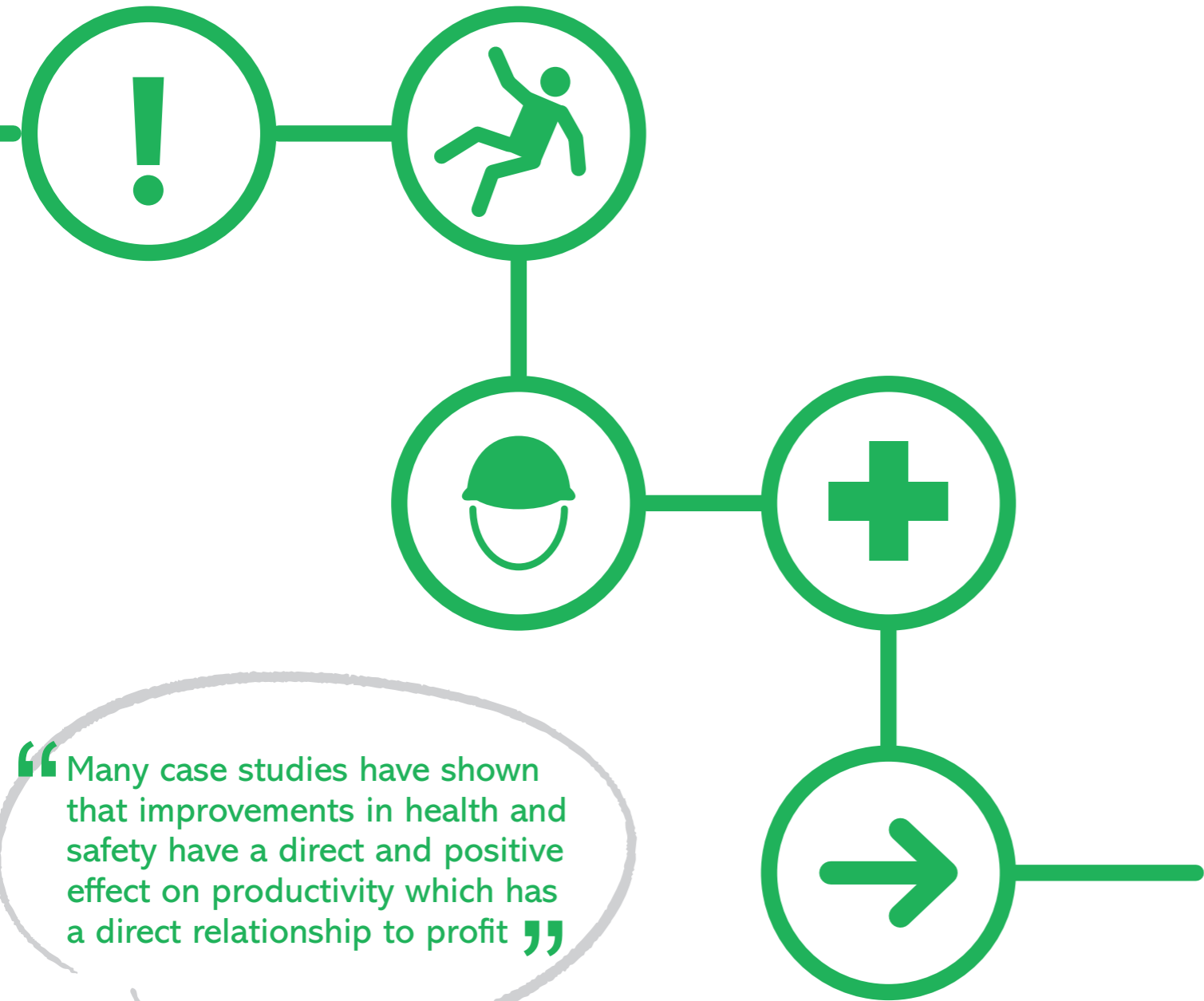
HEALTH & SAFETY

OHSAS 18001

We'll get you here!

It's a legal requirement to have a system to manage health and safety. Health and safety performance is not about low accident statistics, it is about the company's performance in relation to its policy and objectives.

OHSAS 18001 is part of the Occupational Health & Safety series (OHSAS). The specification has been developed in response to demand for a recognisable occupational health and safety management system standard.



One flat fee



THE BENEFITS

There are several reasons to develop a health and safety management system:

- Protect employees' welfare and reduce lost work time due to injury
- Reduce the potential for compensation due to injured employees
- Imparting a culture of positive health and safety management that is good for morale and productivity
- Many case studies have shown that improvements in health and safety have a direct and positive effect on productivity which has a direct relationship to profit

Achieving OHSAS 18001 demonstrates that your company:

- Has an effective management system to minimise risk to employees and those affected by the company work activities
- Addresses changes in legislation
- Maintains and continually improves the health & safety management system
- Assures conformance with the company's health and safety policy

HOW IT WORKS

OHSAS 18001 has a similar structure to ISO 14001:2004. It is designed so that it can be integrated to form one management system including ISO 9001:2008 and ISO 14001:2004. The basics include:

- Policy development
- Organising the structures and responsibilities for OH&S
- Planning and implementing arrangements
- Measuring health and safety performance
- Reviewing performance

OHSAS 18001 ensures that a company has addressed sections 2 and 6 of the Health and Safety at Work Act 1974 requirements and should help protect your business and employees from unnecessary risks.

It is best to develop a robust system that has the buy-in of management. Allow at least 6 months to develop the framework and to have this in place.

Long term rewards

OHSAS 18001 will in the long term, reduce the potential for dependence on an external health and safety consultant and therefore a saving can be made. The time and effort spent on implementing a rigorous health and safety system will ultimately bring rewards and benefits.

SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£3,265*

or **spread the cost** with monthly instalments...

£299 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

CERTIFICATION FEES

The consultant prepares your business for certification, the actual OHSAS 18001:1999 certification can only be provided by an accredited certification body. The fees for certification vary depending upon the size and complexity of your business, but as an indication:

INITIAL ASSESSMENT

£2,300

SUBSEQUENT ANNUAL SURVEILLANCE

£800

Based on 15-25 employees on a single site

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.



QUALITY MANAGEMENT

ISO 9001:2008

We'll get you here!

ISO 9001:2008 is the universally recognised international standard that specifies a model for a quality management system. The standard requires companies to have a set of processes that will help to ensure a common sense approach is taken to management, while improving effectiveness and efficiency.

A quality management system can be used to develop effective and efficient processes, drive improvements and assess how well your company is performing. The establishment of key processes to monitor and analyse individual areas of the company, enables management to make decisions based on facts and not theory.



One flat fee



THE BENEFITS

- Developing strategic policies and objectives
- Understanding your customer's requirements with a view to achieving customer satisfaction
- Improving internal and external communications
- Gaining greater understanding of the company processes and reducing inefficiency
- Understanding how statutory and regulatory requirements impact on your company and customers
- Clearer responsibilities and authorities agreed for all staff
- Improving the use of resources
- Reducing waste
- Greater consistency and traceability of products and services

HOW IT WORKS

Our consultants will develop a system specifically for your company. Depending on the resources available within the company, approximately 6 months is a reasonable timeframe to develop a solution that will add value to your business.

“ A quality management system can be used to develop effective and efficient processes ”

SOLUTION

The consultation service is offered for a flat fee*. That includes our consultant, writing your process manual, providing training and answering your questions. All for one fee and inclusive of travel expenses.

£3,360*

or **spread the cost** with monthly instalments...

£299 per month for 12 months

*Companies should not have more than 50 employees with one business location. For larger businesses, please contact us.

CERTIFICATION FEES

The consultant prepares your business for certification, the actual ISO 9001:2008 certification can only be provided by an accredited certification body.

The fees for certification vary depending on the size and complexity of your business, but as an indication:

INITIAL ASSESSMENT

£1,400

SUBSEQUENT ANNUAL SURVEILLANCE

£690

Based on 15-25 employees on a single site

NEXT STEPS →

Email us at consultants@antalis.co.uk with your contact details and we'll call you back.

Alternatively, you can call your local sales office or visit www.antalis.co.uk for further information.

WHO PROVIDES THIS SERVICE?

This consultancy service is provided by EnviroSense Consulting and is available to you from Antalis. EnviroSense has worked with many companies providing assessments and verification, due diligence and general timber consultancy. Clients include internationally known NGO's, well-known high street supermarkets and listed investment and trading companies.





PRINT

Anglia
Tel: 0870 607 3103
Fax: 0870 607 3158
email: anglia@antalis.co.uk

London West
Tel: 0870 607 3114
Fax: 0870 607 3168
email: londonwest@antalis.co.uk

Midlands
Tel: 0870 607 3106
Fax: 0870 607 3160
email: midlands@antalis.co.uk

North West
Tel: 0870 607 3112
Fax: 0870 607 3166
email: northwest@antalis.co.uk

Northern Ireland
Tel: 02890 847 700
Fax: 02890 847 716
email: belfastsales@antalis.co.uk

Scotland
Tel: 0870 607 3108
Fax: 0870 607 3162
email: scotland@antalis.co.uk

South East
Tel: 0870 607 3143
Fax: 0870 607 3154
email: southeast@antalis.co.uk

South West
Tel: 0870 607 3110
Fax: 0870 607 3164
email: southwest@antalis.co.uk

West
Tel: 0870 607 3102
Fax: 0870 607 3157
email: west@antalis.co.uk

Yorkshire
Tel: 0870 607 3107
Fax: 0870 607 3161
email: yorkshire@antalis.co.uk

REPUBLIC OF IRELAND

Tel: 01 876 3188
Fax: 01 856 7111
email: dublin@antalis.ie

OFFICE

North
Tel: 0870 607 3136
Fax: 0870 607 3178
email: office.n@antalis.co.uk

Midlands
Tel: 0870 607 3136
Fax: 0870 607 3178
email: office.m@antalis.co.uk

South East
Tel: 0870 607 3132
Fax: 0870 607 3171
email: office.se@antalis.co.uk

South West
Tel: 0870 607 3132
Fax: 0870 607 3171
email: office.sw@antalis.co.uk

Key Accounts
Tel: 01530 517 200
email: keyaccounts@antalis.co.uk

PACKAGING

North
Tel: 0870 241 1449
Fax: 0870 609 9889
email: wrteam@antalis.co.uk

South
Tel: 0870 241 1450
Fax: 0870 607 3144
email: pkteam@antalis.co.uk

SIGN & DISPLAY

Tel: 01925 868 650
Fax: 01925 868 670
email: signanddisplay@antalis.co.uk

CUSTOMER SOLUTIONS

Tel: 0203 117 1600
Fax: 0203 117 1601
email: customer_solutions@antalis.co.uk

PAPER DESK

Tel: 0870 600 4400
email: paperdesk@antalis.co.uk



The mark of responsible forestry.
We market certified products.



Printed on Cocoon Silk 100 250gsm
January 2015

Printed on Cocoon Silk 250gsm recycled paper – the environmental impact was reduced by 691 kg of landfill, 24,942 litres of water, 1,529 kWh of electricity, 93 kg CO₂ and greenhouse gases and 1,124kg of wood. Source www.papajowigginsgraphic.com.

All prices listed in this brochure were correct at the time of printing but are subject to change. All prices listed exclude VAT.

Antalis Limited
Interlink Way West,
Coalville, Leicestershire
LE67 1LE
Tel: 0870 607 9014
Fax: 01530 505 058
email: contact@antalis.co.uk
www.antalis.co.uk

antalis 
Just ask Antalis